

Kansas State Council of Firefighters - Standing Rules

Scope and Authority:

These Standing Rules shall govern the operations of the Kansas State Council of Firefighters, reflecting the decisions and preferences of its members regarding such operations. These Standing Rules will act as a stand-alone, separate, supplementary document to the Constitution and By-Laws of the Council.

Modification of Rules:

The adoption, amendment, suspension, or deletion of these Standing Rules shall be conducted in accordance with Robert's Rules of Order, except where provisions are specified otherwise in this Kansas State Council's Constitution and By-Laws, or the Constitution and By-Laws of the International Association of Fire Fighters (IAFF). Rules may only be adopted, amended, suspended, or deleted at official meetings of the membership that are called by the President of the Kansas State Council of Firefighters.

Standing Rule: KSCFF PAC Classic Golf Tournament (Passed 60th Conference - 2005)

Purpose: To formalize the practice of conducting a golf tournament in conjunction with the annual conference.

- The event shall be known as the KSCFF PAC Classic.
 - Net proceeds from the tournament shall be divided equally between the Kansas State PAC and the host Local's PAC.
 - If the host local does not maintain a PAC, its share may be used to establish a PAC or be deposited into the local's general fund.
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Standing Rule: IAFF 2nd District Outreach General Fund Assessment (Passed 68th Conference - 2013)

Purpose:

To provide stable and ongoing financial support for the IAFF 2nd District Outreach General Fund and to ensure that Kansas affiliates continue to receive the benefits of IAFF 2nd District educational programs, convention support, hospitality functions, legislative outreach, and member services.

I. Assessment Establishment

- The Kansas State Council of Firefighters shall assess each affiliated local in the amount of \$0.15 per member per month for the benefit of the IAFF 2nd District Outreach General Fund.

- The assessment shall be calculated using the membership census reported by each affiliated local.

II. Collection and Remittance

- The Secretary-Treasurer of the Kansas State Council of Firefighters shall collect the assessment from affiliated locals.
- Membership census information and all collected funds shall be forwarded to the IAFF 2nd District Outreach General Fund no less than quarterly.

III. Purpose of Funds

- Funds collected under this assessment shall be used to support the activities and programs of the IAFF 2nd District Outreach General Fund.
- Such activities may include, but are not limited to, educational programs, convention support, hospitality functions, legislative outreach, labor relations assistance, and member services provided by the IAFF 2nd District.

IV. Continuing Assessment

- This assessment shall remain in effect unless amended, suspended, or repealed by action of the delegates at a duly convened conference of the Kansas State Council of Firefighters.
- The delegates may review the assessment amount periodically and make adjustments as deemed necessary to meet the needs of the IAFF 2nd District Outreach General Fund.

Standing Rule: Marlatt/Redman Legislative Conference (Passed 72nd Conference - 2017)

- The Kansas Legislative Conference shall be dedicated to and renamed the Marlatt/Redman Legislative Conference.

Standing Rule: Treasurer Emeritus Status (Passed 75th Conference - 2021)

- The title of Treasurer Emeritus is conferred upon Mike Gunther in recognition of his dedicated service as Treasurer of the Kansas State Council of Firefighters.

Standing Rule: President Emeritus Status (Passed 75th Conference - 2021)

- The title of President Emeritus is conferred upon Bob Wing in recognition of his dedicated

service as President of the Kansas State Council of Firefighters.

Standing Rule: East Vice President Emeritus Status (Passed 75th Conference - 2021)

- The title of East Vice President Emeritus is conferred upon Ed Lynn Jr. in recognition of his dedicated service as East Vice President of the Kansas State Council of Firefighters.
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Standing Rule: KSCFF Mental and Behavioral Wellness Assistance Fund (Passed 76th Conference - 2022)

I. Fund Establishment

The Kansas State Council of Firefighters (KSCFF) hereby establishes the Mental and Behavioral Wellness Assistance Fund to provide financial assistance to members seeking treatment through the IAFF Center of Excellence.

- This fund shall be initiated with a one-time deposit of \$10,000 from KSCFF general funds.
- Ongoing contributions to the fund shall be made bi-annually in the amount of \$2.00 per member, based on the total number of members in good standing as reported by each affiliate.

II. Eligibility

- Any member in good standing with the Kansas State Council of Firefighters is eligible to apply.
- Eligible members must be admitted to the IAFF Center of Excellence for treatment.
- A written confirmation of admittance from the Center of Excellence must accompany any request.

III. Application Process

- All applications for financial assistance must be submitted by the Local President on behalf of the member.
- Requests shall be in writing and submitted directly to the KSCFF Executive Board.
- Applications must include:
 - Written admittance confirmation from the IAFF Center of Excellence
 - Itemized receipts or documentation for expenses (if seeking reimbursement)

IV. Reimbursement and Use of Funds

- Members may receive up to \$2,000 annually and a maximum lifetime benefit of \$4,000 from the fund.

- Eligible expenses include, but are not limited to:
 - Travel to and from the Center
 - Cost of treatment services
 - Lodging during treatment
 - Shift coverage or lost wages
- Funds will be disbursed directly to the member after verification of documented expenses.

V. Advance Disbursement of Funds

- If travel expenses or other upfront costs present a barrier to treatment, the Executive Board may vote to advance funds to the member.
- A simple majority vote of the Executive Board is required for advance payments.
- Any funds disbursed in advance will be deducted from the \$2,000 annual limit.

VI. Oversight and Discretion

- The KSCFF Executive Board retains sole discretion to determine the eligibility of expenses submitted for reimbursement.
- The Board may establish additional guidelines as needed to ensure fair and consistent administration of the fund.

Standing Rule: Financial Disbursements Related to Conference Resolutions (Passed 78th Conference - 2024)

Purpose: To provide clear guidance and accountability regarding any financial contributions, donations, or expenditures resulting from actions taken under conference resolutions.

Rule Title: Financial Actions Related to Endorsements and Recognitions

I. Authorization Requirement

- Any resolution that proposes or implies the use of Kansas State Council of Firefighters funds—including but not limited to political endorsements, appreciation gifts, event sponsorships, or travel reimbursements—must include a specific dollar amount and purpose in writing at the time of presentation.

II. Budget Review

- Prior to a vote, the Financial Committee shall review the proposed expenditure for budget compliance and fiscal impact.
- A summary must be presented to the body before action is taken.

III. Approval Threshold

- Any financial disbursement under \$500 may be approved by a simple majority vote.
- Disbursements over \$500 require a two-thirds majority of delegates present and voting.

IV. Reporting and Transparency

- All disbursements approved by resolution must be reported in the Treasurer's Annual Report and made available to the membership upon request.

V. Endorsement Contributions

- If a resolution includes political endorsements, no campaign contributions may be made unless:
 - The endorsed candidate has requested support in writing.
 - The Political Action Fund (if applicable) has the available balance.
 - A separate motion specifies the donation amount and the recipient.

VI. Restrictions

- No retroactive disbursements may be made unless previously authorized under this rule.
- Gifts or contributions to individuals, unless for bereavement or extraordinary service, must follow separate established guidelines.